

RESUME

KASANI HEMA LATHA,

D NO : 2-14,

Santha Road,

Gudlavalleru Post & Mandal,

Krishna Dt, AP – 521356.

Contact no: 9703577367, 9347425963

Email : hema.kagitha330@gmail.com

CAREER OBJECTIVE:

Aiming to achieve my goal of working in your organization while developing my skills and knowledge by focusing on professionalism.

EDUCATIONAL QUALIFICATIONS:

COURSE	YEAR	SCHOOL/COLLEGE	% MARKS	UNIVERSITY
Degree (B.Sc- Computer Science)	2011	PRPM Degree College, Vijayawada,	62%	Acharya Nagarjuna University
Intermediate (MPC)	2008	Nalanda Jr College, Kanuru	70%	Board of Intermediate AP
Secondary School Certificate	2006	Sri Santhi Childeren Convent, Kalidindi	72%	Board of Secondary Education

TECHNICAL QUALIFICATIONS:

- Type writing Lower
- Type Writing Higher

COMPUTER SKILLS:

- DTP
- MS Office

WORK EXPERIENCE:

- 3 Years experience in DTP Work in Tagore Type Institute, Patamata,Vijayawada
- 2 Years experience as computer operator in AANM School, Gudlavalleru
- Present working in police department as customer support person in police control room

STRENGTHS:

- Right attitude and creative
- Good personal skills
- Self confidence

PERSONAL PROFILE :

Name : KASANI HEMALATHA

Father Name : KASANI SRINIVASA RAO

Date of Birth : 18th August 1991

Gender : Female

Nationality : Indian

Languages : Telugu, English

Religion : Hindu

Personal Address : D.No. 2-14, Santha Road,
Gudlavalleru, Gudlavalleru Mandal,
Krishna-521356

Place: Gudlavalleru
Date : 13-04-2025

(K. HEMA LATHA)